4452 7057 Accounts receivable clerk (f/m/d) full-time - Fast entry with long-term perspective and development| Interesting and varied activities  
  
company profile  
The PageGroup is one of the world's leading personnel consulting companies and is represented in 36 countries with more than 7,000 employees.  
  
Thanks to our well-known customers, we are able to offer candidates a service that enables them to fully exploit their potential.  
  
At the heart of our consulting business are the multitude of lives that we change for the better. Our values ​​and our corporate culture are reflected in everything we do!  
  
True to our motto "putting people at the center of their actions with respect and trust", we look forward to promoting your career.  
  
My client, a research company based in Berlin, is looking for a accounts receivable clerk (f/m/d) as soon as possible.  
  
area of ​​responsibility  
  
-Control of all processes related to accounts receivable  
-Carrying out customer analyzes based on age structure lists, credit reports, installment plans and value adjustment measures  
- Implementation of the dunning process  
-Monitoring and reporting on incoming payments, write-offs, dunning, open (over)due receivables  
- Active participation in the preparation of monthly, quarterly and annual financial statements  
  
requirement profile  
  
-Successfully completed business administration training with initial professional experience in the field of accounts receivable and receivables management  
- Good knowledge of German and English desirable, willingness to undertake further training  
- Good MS Office skills, especially MS Excel  
- Ability to work in a team, quick perception and very good understanding of numbers  
- Independent, structured and responsible way of working  
  
Compensation Package  
  
-We offer personal advice and job suggestions tailored to your wishes and needs  
-All our employees benefit from our corporate benefits and fitness offers in the form of a gym pass  
-We offer you a secure job with a performance-based salary and opportunities for permanent employment accountant None 2023-03-07 15:59:40.992000